## Information and Documents to submit

If you are going to hold a lecture at this year's SatNEx Summer School, please provide us with the following information and documents as soon as possible. Please note that part of this information will be placed on the SatNEx Summer School's website:

- abstract of your presentation
- short biography (just a few paragraphs)
- e-mail contact address
- link to personal homepage (if available)

If you have a digital portrait photography at your fingertips, we would be happy to add it to your personal information as well.

In oder to prepare the handouts for the participants, you are kindly requested to send to Mrs. <u>Daniela Falconetti</u> your presentation, in electronic format, not later than July 27th, 2007.

## **Technical equipment available**

The following technical equipment will be made available in the session room:

- PC with projector
- overhead document reader
- whiteboard
- screen
- loud speaker system

If you are in need of any additional technical equipment, please inform <u>our secretary</u> as soon a possible.